



MINUTES

Minutes of an Extraordinary Meeting of Kingsmead Parish Council
held on Monday 8th June 2026

Present: Cllr B Boylan, D Boylan, Herring, Logan, Martin, Reed, Swift (Chair), Syed
Also present: Mrs W Maddock (Clerk & RFO)

The meeting started at 7pm.

022	Apologies	None – all council members were present.	
023	Declarations of Interest	No declarations of interest were made.	
024	Public Forum	There were no members of public present.	
025	Parks and Environment	To consider and approve the following actions regarding a short-cut on Wilton Close: a) Granting a licence to use the short-cut. Resolved – that a licence for using a specific short-cut should be proposed to the resident. It was noted that a licence is legitimate in this instance because it will be between two specific landowners, with access from the property directly to the land owned by KPC. b) The proposed terms for the licence. Resolved – to consider a number of proposed terms that will be discussed with the legal advisor and agreed for inclusion within the licence. c) Instructing Barlow & Butcher solicitors to undertake the necessary work on the licence. Resolved – that Butchers & Barlow should be instructed to contact the relevant resident to firstly confirm their eligibility to be granted a licence and then to prepare a suitable licence for agreement.	
026	AOB	Items to be placed on the agenda for future meetings.	
027	Next Meetings	Parks & Environment Committee	Monday 8 th June at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 15 th June at 7.30pm in Kingsmead School
		Finance Committee	Monday 6 th July at 7.30pm in Kingsmead School